

Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Wednesday 9 December 2015 at 10.00, in Conference Room C, Future House Bradford

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely



Interim City Solicitor

Notes:

- This agenda can be made available in Braille, large print or audio format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

D Pearson

Interim City Solicitor

Agenda Contact: Fatima Butt

Phone: 01274 432227

E-Mail: fatima.butt@bradford.gov.uk

To:

Members of the Board -

MEMBER	REPRESENTING
Councillor David Green (Chair)	Leader of Bradford Metropolitan District Council
Councillor Ralph Berry	Portfolio Holder for Health and Social Care
Councillor Simon Cooke	Bradford Metropolitan District Council
Kersten England	Chief Executive of Bradford Metropolitan District Council
Dr Andy Withers	Bradford District Clinical Commissioning Group
Helen Hirst	Bradford City/ Bradford District Clinical Commissioning Group
Dr Philip Pue	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group
Brian Hughes	Locality Director, West Yorkshire
Anita Parkin	Director of Public Health
Bernard Lanigan	Interim Strategic Director of Adult and Community Services
Michael Jameson	Strategic Director of Children's Services
Javed Khan	HealthWatch Bradford and District
Sam Keighley	Bradford Assembly representing the Voluntary and Community sector
Simon.Large/Bridget Fletcher or Clive Kay	One Representative of the main NHS Providers

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The Interim City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

B. BUSINESS ITEMS

4. **BUSINESS CONDUCTED UNDER CHAIR'S ACTION:
- INTEGRATED EARLY YEARS STRATEGY - OUTCOME FRAMEWORK
- DISTRICT PLAN 2016-20**

The report of the Chair (**Document "J"**) provides short updates on business arising between Board meetings or at the Board sub-groups including an Outcome Framework for the Integrated Early Years Strategy and proposals for the development of the District Plan 2016-20.

(Angela Hutton - 01274 437345)

5. **WORKING BETTER TOGETHER – 2016-18 BUDGETS FOR HEALTH, SOCIAL CARE AND WELLBEING**

This report of the Strategic Directors of Public Health, Adult and Community Services, Children's Services, Director of Collaboration and Chief Officers (**Document "K"**) presents the Council's budget proposals for 2016-18 for discussion at the Health and Wellbeing Board.

(Angela Hutton - 01274 437345)

Report of the Chair to the meeting of the Health and Wellbeing Board to be held on 9th December 2015.

J

Subject:

Business conducted under Chair's action:

- Integrated Early Years Strategy - Outcome Framework
- District Plan 2016-20

Summary statement: The report provides short updates on business arising between Board meetings or at the Board sub-groups including an Outcome Framework for the Integrated Early Years Strategy and proposals for the development of the District Plan 2016-20.

Cllr David Green, Chair - Health and Wellbeing Board

Portfolio:
Health and Social Care

Report Contact: Angela Hutton
Phone: (01274) 437345
E-mail: angela.hutton@bradford.gov.uk

Overview & Scrutiny Area:
Health and Social Care



1. SUMMARY

This Chair's Highlight report provides short updates on business conducted under Chair's action between Board meetings, and business conducted at the sub-groups to the Health and Wellbeing Board as follows:

3.1 Business conducted under Chair's action

3.1.1 Integrated Early Years Strategy - Outcome Framework

3.1.2 District Plan 2016-20

2. BACKGROUND

The background to each item is described in the relevant part of section 3.

3. OTHER CONSIDERATIONS

3.1 Business conducted between meetings under Chair's action

3.1.1 Integrated Early Years Strategy - Outcome Framework

The 29th July 2015 Health and Wellbeing Board meeting received a presentation on the development of the Integrated Early Years Strategy and resolved to receive the Outcome Framework for the Strategy, which was still in development.

The Outcome Framework has been agreed by the Integrated Early Years Strategic Group, and has been sent to the Chair for comments and sign off on behalf of the Health and Wellbeing Board.



The Framework will track the following outcomes in relation to short-term, medium-term (12months) and long-term targets (5 years)

1. Reduce the number of baby deaths in the first year of life
2. Improve Oral Health in the Under-Fives
3. Reduce childhood obesity and increase physical activity and healthy eating
4. More children will be ready for school via the Early Years Foundation Stage Profile
5. More children will have a better standard in Phonics
6. More children will have better results and results at Keystage 1 – 6a. reading, 6b. writing and 6c. maths.

The framework also provides an Inequalities Analysis and notes Challenges and Issues in relation to each outcome.

3.1.2 District Plan 2016-2020

The Bradford District Partnership (BDP) Board agreed at its meeting on 23 October 2015 that a new District Plan for 2016-2020 should be developed that supports a shared direction, co-ordinates effort and provides accountability to support the delivery of the New Deal outcomes.

In developing the District Plan there will be consultation across the BDP Partnerships and partners, Overview and Scrutiny and Area Committees, along with public engagement to ensure that key dependencies are addressed and the District Plan aligns with partner/ partnership strategies.

As part of the development and implementation of the District Plan, the Strategic Delivery Partnerships will be asked to prepare delivery plans that set out planned actions, timescales and responsibility against the New Deal outcomes. The delivery plans will need to be ready for implementation for the start of the financial year 2016-17. The consultation with partnerships/partners will therefore also focus on delivery planning activity.

A presentation will be arranged for the Health & Wellbeing Board.

4. FINANCIAL & RESOURCE APPRAISAL

No direct implications arising from the contents of this report.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

No direct implications arising from the contents of this report.

6. LEGAL APPRAISAL

No direct implications arising from the contents of this report.



7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

No implications

7.2 SUSTAINABILITY IMPLICATIONS

No direct implications arising from the contents of this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

No direct implications arising from the contents of this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

No direct implications arising from the contents of this report.

7.5 HUMAN RIGHTS ACT.

No direct implications arising from the contents of this report.

7.6 TRADE UNION

No direct implications arising from the contents of this report.

7.7 WARD IMPLICATIONS

No direct implications arising from the contents of this report.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

No direct implications arising from the contents of this report.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

No options are provided.

10. RECOMMENDATIONS



No Recommendations are provided.

11. APPENDICES

None

12. BACKGROUND DOCUMENTS

None



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Report of the Strategic Directors of Public Health, Adult and Community Services, Children's Services, Director of Collaboration and Chief Officers for the CCGs to the meeting of the Health and Wellbeing Board to be held on 9th December 2015.

K

Subject: Working Better Together – 2016-18 Budgets for Health, Social Care and Wellbeing

Summary statement:

This report brings the Council's budget proposals for 2016-18 for discussion at the Health and Wellbeing Board.

Anita Parkin, Director of Public Health
Bernard Lanigan, Interim Strategic
Director Adult and Community Services
BMDC

Michael Jameson, Strategic Director
Children's Services, BMDC
Helen Hirst, Chief Officer, Bradford City
and Districts CCGs
Philip Pue, Chief Clinical Officer
Airedale, Wharfedale and Craven CCG

Portfolio:

Health and Social Care

Report Contact: Angela Hutton
Phone: (01274) 437345
E-mail: angela.hutton@bradford.gov.uk

Overview & Scrutiny Area:

Health and Social Care



1. SUMMARY

This report brings Council's budget proposals for 2016-17 and 2017-18 for discussion at the Health and Wellbeing Board (Appendix 1).

The full report on the Council's budget proposals, prepared by the Director of Finance for the meeting of the Council Executive to be held on 1st December 2015, is provided as Appendix 1 to this report.

2. BACKGROUND

The Bradford and Airedale Health and Wellbeing Board has agreed to lead the work on system change in health and social care to improve outcomes and ensure that the local health economy remains sustainable as public sector budgets overall continue to reduce up to 2020.

In the first instance the Board has agreed to use this extra-ordinary meeting to:

- share such budget and commissioning intentions as each organisation can make publicly available in order to identify and plan how to mitigate short term risk across the system.
- review the announcements in the Government's Autumn Comprehensive Spending Review.

The purpose of this short overview paper, together with the Appendix - the Report of the Director of Finance to the 1st December meeting of the Council Executive is to help the Board to identify areas of risk and inter-dependency in service areas that are directly or indirectly affected by the Council's budget proposals.

Further background is provided in Section 12 through links to the Autumn Spending Review announcements, the Five Year Forward View (2014-19) Bradford District and Craven Health and Care Economy and the published strategic plans of the Clinical Commissioning Groups.

3. REPORT ISSUES

3.1 Council Budget proposals for 2016-17 and 2017-18

Appendix 1 - the Report of the Director of Finance to the 1st December meeting of the Council Executive - details the Council's new savings proposals for consultation, and the assumptions on which the proposals have been based. The assumptions include the



delivery or mitigation of savings in the 2015-16 budget that were agreed in February 2015 and a proposed increase in Council Tax of 1.6% in both 2016-17 and 2017-18.

The new savings proposed in Appendix 1 total £17.7m for 2016/17 and £24.4m for 2017/18. Together with the savings already agreed by Council in February 2015, they produce a balanced budget for 2016/17, and reduce the 2017/18 funding gap to £6.3m.

3.2 Autumn Spending Review

Appendix 1 notes that the impact of the government's Autumn Spending Review, published on 25th November, on Bradford Council is unlikely to be known until the Local Government Settlement is announced in late December 2015. Therefore Appendix 1 is unable to address the impact of further cuts announced through the Spending Review, and also acknowledges continuing uncertainty about the impact of the introduction of the Living Wage.

The impact of the Spending Review on other public sector organisations in the District may also be unclear by the date of the 9th December Board meeting. Financial settlements for some NHS organisations may have been received in outline but will also be subject to revision up to late December.

3.3 Summary of the areas of proposed impact in key Council departments

This section of the report directs Board Members to the relevant pages of Appendix 1 to view the detailed of the proposed areas of savings for Council departments and service areas.

The section also lists the areas where savings are proposed in the Council's Adult and Community Services and Children's Services Departments. Details of the Public Health grant for 2016-17 had not been released to Local Authorities at the time of publication.

3.3.1 Adult and Community Services budget proposals - Pages 20-29 of Appendix 1

A total of £14.6m of savings are proposed in the Adult and Community Services budget during 2016-18 of which £4.3m are proposed in 2016-17 and £10.3m in 2017-18 in the following areas:

- changes to the contribution policy for adult social care;
- changes to home care services and supported living for people with Learning Disability that would involve investing in greater use of equipment, technology and telephone contact to reduce staff contact time;
- reviewing and de-commissioning welfare advice services to reduce and redirect provision;
- restructuring and reducing staffing across the Adult and Community \Services



- department;
- changes to Learning Disability Day Care Services and Procurement, reviewing, retendering and reducing the hours provided in some cases;
- decommissioning and re-configuring housing support services;
- continued review of Learning Disability travel support;
- closure of Whetley Hill day centre with provision transferred elsewhere
- Changes to Contracts for Residential and Nursing Care for People With Learning Disabilities to Promote Independence and the Use of Technology;
- Reduce the Number of Long Term Placements of Older People in the Independent Sector through change of use to spare beds in council homes;
- Review of charging arrangements for people with Mental Health issues;
- Reduce Long Term Placements of Older People into Nursing and Residential Care by supporting people in their own homes.

3.3.2 Children’s Services budget proposals - Pages 29-35 of Appendix 1

A total of £6.089m of savings are proposed in the Children’s Services budget during 2016-18, of which £2.2m are proposed in 2016-17 and £3.8m in 2017-18 in the following areas:

- Restructuring the Special Needs and Educational Disability (SEND) Core Service and the Diversity and Cohesion Service;
- Bringing together the Educational Social Work (ESWS) and Behaviour Support (BSS) Services with New Arrivals and Travellers Education Service and Looked After Children “Virtual School” to adopt the virtual school approach for Vulnerable children, providing additional support and complementing mainstream education;
- Move delivery of School Improvement to Schools – removing some functions from the council;
- Reviewing Work with Young People Who are Not in Employment Education or Training including Connexions - restructuring the council’s service and decommissioning the Employment and Skills element of the Community Fund;
- Looked After Children – bringing more children with complex needs who are cared for outside Bradford back into the District.;
- Reduce the Numbers of Looked After Children by 75 Over 2 Years through development of Early Help;
- Staff Savings in Children’s Specialist Services;
- Youth Offending Team - Stop Delivering Pre- Court Crime Prevention Work.

3.3.3 Other council departments and service areas

Regeneration - pages 36-45 covering Economic development, Climate, housing and property and Planning, Transportation and Highways.

A total of £4.375m in savings is proposed of which £1.7m in 2016-17 and £2.6m in 2017-18.



Environment and Sport - pages 46-60 covering Waste, Sport, Parks, Bereavement, Culture – Libraries, Theatre, Markets, Tourism, Safer and Stronger Communities – Policing, Community Development, Parking, Street cleaning, Youth provision. A total of £7.02m in savings is proposed of which £2.9m in 2016-17 and £4.1m in 2017-18.

Finance – pages 60-63 proposed savings £6m
Chief Executive Office – pages 63-66 proposed savings £0.65m
Human Resources – pages 66-67 proposed savings £0.96m
Legal and democratic – page 67 proposed savings £0.3m

3.4 Clinical Commissioning Group budgets

2016-17 budget settlements for the District's three Clinical Commissioning Groups (CCG) will not be available until late December 2015. Some indications of those settlements may be available in early December to inform discussion at the Board meeting.

See Section 12 – Background Documents for links to the Five Year Forward Year (2014-19) Bradford District and Craven Health and Care Economy, and the Strategic plans as published on the CCG websites.

3.5 Summary

Working together across the health and care system the Board has agreed to look collectively at the Council's recently published Budget proposals for 2016-17 and 2017-18 and at the Government's Strategic review published on 25th November to identify potential areas of risk and inter-dependency between budget proposals, and discuss how the member organisations of the Board might plan and deploy available resources in light of the proposals.

Options and recommendations have not been developed in advance of the discussion.

4. FINANCIAL & RESOURCE APPRAISAL

Financial and Resource appraisal will be undertaken for the Health, Social Care and Wellbeing sector as 2016-18 financial settlements become available in full.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

A risk register will be established to ensure that the Health and Wellbeing Board is aware of system-level risks, in relation to budgets for the Health, social care and wellbeing sector, where these are not able to be mitigated at Programme Board level and require escalation to Strategic Board level.

6. LEGAL APPRAISAL



Legal appraisal in respect of the issues contained in this report is to be found in full in Appendix 1.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The approach to Equality Impact Assessment in relation to the Council budget proposals is described in Appendix 1.

7.2 SUSTAINABILITY IMPLICATIONS

There are no direct implications as a result of this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There are no direct implications as a result of this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

There are no direct implications as a result of this report.

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

Trade Union implications are addressed through the Council's budget proposals – see Appendix 1.

7.7 WARD IMPLICATIONS

None

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

Not applicable.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS



No options are provided through this report.

10. RECOMMENDATIONS

No recommendations are provided through this report.

11. APPENDICES

11.1 Appendix 1 – Report of the Director of Finance to the meeting of the Executive to be held on 1st December 2015 – Subject 2016/17 and 2017/18 Budget and Financial Outlook to 2018/19.

12. BACKGROUND DOCUMENTS

12.1 Autumn Spending Review Announcement and Key Documents

<https://www.gov.uk/government/publications/spending-review-and-autumn-statement-2015-documents>

12.2 Five Year Forward View (2014-19) Bradford and Craven Health and Care Economy

<http://www.airedalewharfedalecravenccg.nhs.uk/wp-content/uploads/2014/08/Bradford-and-Craven-five-year-forward-view.pdf>

12.3 Links to Clinical Commissioning Group (CCG) Key documents

Bradford City CCG Executive Summary of Strategic Plan

<http://www.bradfordcityccg.nhs.uk/wp-content/uploads/2012/05/NHS-Bradford-City-CCG-strategic-plan-2012.pdf>

Bradford Districts CCG Executive Summary of Strategic Plan

<http://www.bradforddistrictscg.nhs.uk/wp-content/uploads/2012/05/Bradford-Districts-CCG-strategic-plan-2012.pdf>

Airedale, Wharfedale and Craven CCG Plan on a Page

<http://www.airedalewharfedalecravenccg.nhs.uk/wp-content/uploads/2015/04/Plan-on-a-Page-15.16.pdf>



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